



Highlands Latin School

Family Application (One per family)

Date received: _____

Father's (Guardian's) Name _____

Address

_____	_____ - _____ - _____	Cell phone
_____	_____ - _____ - _____	Work phone
_____	_____ - _____ - _____	Home phone

Employer	Position	email

College(s) attended (if applicable), highest degree & area of education

Mother's (Guardian's) Name _____

Address (if different from Father's)

_____	_____ - _____ - _____	Cell phone
_____	_____ - _____ - _____	Work phone
_____	_____ - _____ - _____	Home phone

Employer	Position	email

College(s) attended (if applicable), highest degree & area of education

Church Affiliation _____

Please list all children in your household.	Birth Date	Rising Grade	Applying for Admission	
_____	_____	_____	yes	no
_____	_____	_____	yes	no
_____	_____	_____	yes	no
_____	_____	_____	yes	no
_____	_____	_____	yes	no

How did you learn about HLS? _____

Please submit online, or mail to: Highlands Latin School, 1001 A East Harmony Rd. #212, Fort Collins, CO 80525

We certify that all the information on this application is true and complete.

Parent Signatures _____ Date _____

_____ Date _____



Highlands Latin School

Student Application (One per student)

If additional student applications are needed, please copy this document before filling out.

Applicant's name: _____ Birthdate: _____ Gender: M/F

Current school: _____ Current grade: _____ (recently completed grade if summer)

Applying for (please indicate grade for Loveland Campus):

Enrichment 3 day Homeschool Hybrid

2 day Homeschool Hybrid

Submit the following with your application:

Birth Certificate Transcript/Grade Report \$60 Registration Fee Books and Supplies Fees

Describe the applicant's education history (previous schools, classes, Latin instruction, curriculum used).

Describe the applicant's extracurricular interests and/or achievements.

Has the applicant been tutored? Yes No

Has the applicant been subject to disciplinary action? Yes No

Has the applicant skipped or repeated a grade? Yes No

Are you aware of any issues that may affect the applicant's behavior or academics? Yes No

If yes to any of these questions, please provide a complete explanation. If more space is required, you may attach a separate page.

Parents' Names: _____ E-mail address: _____

Best Phone: _____ Home Address: _____

Emergency Contact Person: _____ Phone: _____

Doctor's Name: _____ Phone: _____

Please list the name of your medical insurance or medical share provider: _____

Please list the ID number of your family medical plan: _____

Special medical, health, allergy, dietary information: _____

Please list any additional names of approved individuals whom HLS Fort Collins may release your student to:



Highlands Latin School

Code of Conduct

"You are what you repeatedly do; excellence is not an act, rather a habit" - Aristotle

Students will come to HLS ready to be a productive member of the learning community.

- We cheerfully and promptly obey the authority under which we are placed.
- We may appeal respectfully and courteously. We do not argue or negotiate.
- We love and honor one another.
- We give encouragement to each other.
- We do not point out the shortcomings of others in order to build ourselves up.
- We tell the truth.
- We do not disrespect the classroom and teacher by passing notes or otherwise interrupting.
- We do not spread rumors or gossip.
- We will not make excuses for our wrong actions, but will admit them.
- We avoid cliques, clubs, or games that exclude others.
- When others are sorry, we forgive them.
- When others are sad, we comfort them.
- When we have work to do, we do it without complaining.
- If we make a mess, we clean it up.
- We treat one another with respect and patience.

Students will adhere to the HLS dress code.

Students and parents recognize that HLS is a Classical Christian School, and agree to respect HLS's faith, Christian and philosophical beliefs.

HLS does not discriminate on the basis of race, color, national, and ethnic origin in administration of its educational policies, admission policies, or tuition assistance, nor in hiring facilitators, tutors, or administrator.

By signing below I agree to adhere to HLS's Code of Conduct to the best of my ability.

Parent / Caregiver Date

Parent / Caregiver Date

Student Date

Highlands Latin School Dress Code

School Uniforms are available from Educational Outfitters <http://denver.educationaloutfitters.com/>

Uniform (all shirts can be short or long sleeve): Required for any school concerts or ceremonies.

Girls k-8th

- Navy Kilt 6851
- White Peter Pan Blouse
- Gray Sweater Vest
- Navy Floppy Tie
- White Crew Socks or Tights
- Solid Black or Brown Shoes/Boots

Boys K-8th

- Gray Pants
- White Collared Shirt
- Navy Sweater Vest (K-6th only)
- Leather Belt (Black or Brown)
- White or Black Crew Socks
- Solid Black or Brown Shoes/Boots

Girls High School

- Gray Kilt
- White Blouse
- Navy Sweater Vest
- White Crew Socks or Tights
- Solid Black or Brown Shoes/Boots

Boys High School

- Grey Pants
- White Oxford Button Up Shirt
- Tie
- Leather Belt (Black or Brown)
- White or Black Crew Socks
- Solid Black or Brown Shoes/Boots

Homeschool Enrichment Students

Girls

- Solid Burgundy or White Collared Shirt
- Navy Slacks, Skirt or Skort (no shorter than 1" above the knee)

Boys

- Solid Navy or White Collared Shirt
- Gray Slacks

GENERAL Clothing should be clean, well-fitting and not too tight, in good repair, and the proper length. Shirts should be tucked in. Plain white t-shirts or camisoles may be worn under shirts and blouses. Undershirts for girls should not be visible at the neckline. Girls should wear minimal, simple jewelry. Stud earrings or small hoops, chains with a small pendant, and/or watch are acceptable. Boys who wear a simple gold or silver chain, with or without a pendant, must keep it under their shirts. Girl's hair should be neat and out of eyes. Boys' hair should be neatly groomed, off the face, and off the collar. Hair should not be dyed in unnatural colors. Conservative makeup may be worn by girls in grade 6 and up. Nail polish should be a traditional, conservative color, or clear. Girls' skirts can be no shorter than 1" above the knee.

Parent/Guardian Initials: _____

Student Initials: _____



Highlands Latin School

Risk Release Waiver

We, the parents of _____, will assume full responsibility for any Accident/Medical Insurance needed to cover our child in the case of accidental injury, or the like, while our child is attending HLS. We will not hold HLS or any licensed or approved representatives responsible in any manner for injury. HLS refuses the responsibility of prescription administration. We will be happy to accommodate parent visits during the school day for the purpose of medicine administration.

We recognize that enrollment is for the full academic year and no portion of the tuition paid or outstanding will be refunded or canceled after August 1st due to absence, academic performance, accident, transfer, sickness, withdrawal or dismissal from school, unless by express written consent by the directors. The fact that the school allows tuition and fees to be paid in installments does not create a fractional contract or in any way relieve us of the responsibility for the entire tuition.

Tuition payments are to be made out to Highlands Latin School, and are due in four equal installments as follows:

- 1st payment due August 1st , or at time of enrollment (non-refundable)
- 2nd payment due: Oct 1
- 3rd payment due: Jan 1
- 4th payment due: Mar 1

A \$25 returned-check fee will be added to any amount due should a check be returned.

Eligible Discounts: _____

Approval Granted by: _____ Date: _____

Homeschoolers*

We understand that we as parents are primarily responsible for our child’s education and that Highlands Latin School is a complementary service to our homeschooling program. We acknowledge that we the parents are responsible for satisfying the laws of the state in which we currently reside, with all the rights and privileges as outlined in our state’s homeschool laws.

*Please do not use Highlands Latin School when registering your homeschool child’s school with your state department of education. HLS is not a legal umbrella school in the state of Colorado at this time.

Parent / Guardian: _____ Date: _____